

## **EFFECTIVE/CERTIFICATION FOR ADS 621**

\*Denotes changes or additions of policy, essential procedure and their sub-policies/sub-essential procedures.

### **621 – Obligations Last Certified: 5/2/00**

**Previously we inserted a note in this Effective/Certification file when no substantive changes were made to the chapter. Effective immediately (July 18, 2001) we will discontinue this procedure. We will continue to update this file when substantive changes are made in the chapter.**

ADS CD 23

### **621 – Obligations**

There were no substantive changes made to this chapter for ADS CD 23.

ADS 22

THERE WERE NO CHANGES TO THIS CHAPTER FOR ADS 22.

ADS 21

THERE WERE NO CHANGES TO THIS CHAPTER FOR ADS 21.

ADS 20

### **ADS Chapter 621: Obligations**

<b>Chapter</b>	<b>Title</b>	<b>Effective Date</b>	<b>Certification Date</b>
621.3.1	Valid Obligations	6/22/00	5/2/2000
621.3.2	Commitment of Funds	6/22/00	
621.3.3	Types of Obligations and Documentary Evidence	6/22/00	
621.3.4	Authority to Incur Obligations	6/22/00	
621.3.5	Recording Obligations	6/22/00	
621.3.6	Estimated Obligations	6/22/00	
621.3.7	Annual Certification of Obligations	6/22/00	
621.3.8	Forward Funding	6/22/00	
621.3.9	Deobligations	6/22/00	

621.3.10	Upward Adjustments of Obligations	6/22/00
621.3.11	Operating Under a Continuing Resolution	6/22/00
621.3.12	Management of Obligations	6/22/00
621.3.13	Circumstances Which May Result in Excess Funds	6/22/00
621.3.14	Annual Certification of Unexpended Balances	6/22/00
<b>*621.3.15</b>	<b>Documentation Retention</b>	<b>9/7/00</b>
621.3.16	External Reporting Requirements	6/22/00
621.4	Mandatory References	6/22/00

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## 621 OBLIGATIONS

Chapter	Title	Effective Date	Certification Date
<b>621.3</b>	<b>POLICY AND PROCEDURES</b>		
621.3.1	Valid Obligations	06/22/2000	5/2/2000
621.3.2	Commitment of Funds	06/22/2000	
621.3.3	Types of Obligations and Documentary Evidence	06/22/2000	
621.3.4	Authority to Incur Obligations	06/22/2000	
621.3.5	Recording Obligations	06/22/2000	
621.3.6	Estimated Obligations	06/22/2000	
621.3.7	Annual Certification of Obligations	06/22/2000	
621.3.8	Forward Funding	06/22/2000	
621.3.9	Deobligations	06/22/2000	
621.3.10	Upward Adjustments of Obligations	06/22/2000	
621.3.11	Operating Under a Continuing Resolution	06/22/2000	
621.3.12	Management of Obligations	06/22/2000	
621.3.13	Circumstances Which May Result in Excess Funds	06/22/2000	
621.3.14	Annual Certification of Unexpended Balances	06/22/2000	
621.3.15	Documentation Retention	06/22/2000	
621.3.16	External Reporting Requirements	06/22/2000	

## **621.4 MANDATORY REFERENCES**

### **621.4.2 Internal Mandatory References**

- a. ADS 302 – Direct Contracting
- b. ADS 303 – Grants and Cooperative Agreements
- c. ADS 306 – Interagency Agreements
- d. ADS 331 – Small and Micro Purchases in USAID/W
- e. ADS 350 – Grants to Foreign Governments
- f. ADS 519 – Building Services
- g. ADS 522 – Performance of Temporary Duty Travel in the U.S. and Abroad
- h. ADS 601 – Funding Source Policy
- i. ADS 602 – Forward Funding
- j. ADS 603 – Forward Funding, Non-Program Funds
- k. Form AID 2-2 – Participating Agency Service Agreement
- l. Form AID 5-8 – Request and Authorization of Official Travel
- m. Form AID 7-7 – Miscellaneous Obligations
- n. Form AID 240-2 – Resources Support Service Agreement
- o. Form AID 530-3 – Credit Card Purchases Transaction Form
- p. Form AID 1160-4 – Procurement Authorization

### **ADS 18- First Issuance**

## **621 OBLIGATIONS**

Chapter	Title	Effective Date	Certification Date
<b>621.5.1</b>	OBLIGATIONS	9/15/97	3/31/98
<b>E621.5.1</b>		9/15/97	3/31/98
<b>621.5.2</b>	CRITERIA FOR RECORDING OBLIGATIONS	9/15/97	3/31/98
<b>E621.52</b>		9/15/97	3/31/98
<b>621.5.3</b>	ESTIMATING OBLIGATIONS & ADJUSTMENTS	9/15/97	3/31/98
<b>E621.5.3</b>		9/15/97	3/31/98
<b>621.5.4</b>	DEOBLIGATIONS	9/15/97	3/31/98
<b>E621.5.4</b>	N/A		
<b>621.5.5</b>	REPORTING UNDER SECTION 1311 OF SUPPLEMENTAL APPROPRIATION ACT OF 1954 [31 U.S.C. 1501]	9/15/97	3/31/98

<b>E621.5.5</b>		9/15/97	3/31/98
<b>621.5.6</b>	<b>VIOLATIONS OF OBLIGATION REQUIREMENTS</b>	9/15/97	3/31/98
<b>E621.5.6</b>	<b>N/A</b>		

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